



***Welcome,  
International Students!***

**Spring 2021**

***New F-1 Student  
Immigration  
Information***

## Role of International Education Services (IES)

- We are your F-1 Immigration Experts!
- We also help you adjust to being in the U.S. and offer cultural and social activities
- Do you have questions and don't know who to ask? Start with us!

## Stay connected with IES

- IES Notes email list – read your email!
- *myUMBC* Group – IES Marketplace
- IES website: [ies.umbc.edu](http://ies.umbc.edu)
- IES Portal: [ies-portal.umbc.edu](http://ies-portal.umbc.edu)
- Email for an appointment: [ies@umbc.edu](mailto:ies@umbc.edu)
- Call 410-455-2624

# Follow us on Social Media!

We're online! Follow us to learn about IES activities. Tag us in your adventures on campus and the U.S.



@UMBC\_IES\_



@UMBC\_IES

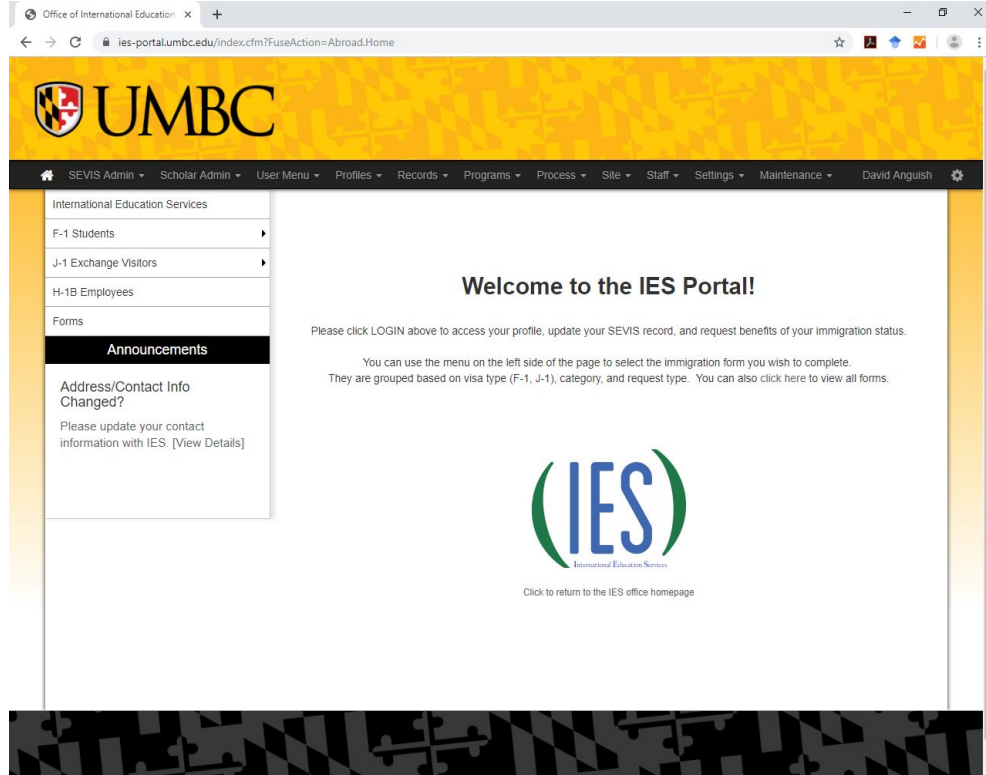


UMBCIES

# IES Portal

IES has gone  
paperless!

All electronic  
applications via the  
IES Portal



## IES Portal

- Centralized system for all immigration applications and requests for documents
- Personal account to upload and manage all secure documents
- Personalized reminders for deadlines, electronic advisor signatures on applications, and much more!

*Let's talk immigration*

## F-1 Status vs. F-1 Visa

- It is very important to clarify these two legal terms in order to understand how to maintain your immigration status in the U.S.
- The terms "visa" and "status" can be easily confused, but they are different things!



## Visa

- Functions as a key, or pass, to enter the U.S.
- Defines why you are coming (F-1 = student)
- Page in your passport

## Status

- Ability to remain legally in the US
- At the Port of Entry you are granted a specific kind of immigration status (ex, F-1)
- Recorded on I-94

## Visa vs. Status

- Example Time – Let's Go To The Movies!
- Movie ticket = visa
- Your movie = status (can only stay for the duration of the reason you entered)

# Immigration Documents

- Passport
- Visa
- I-94 record
- I-20

# Your Passport

- Note Expiration Dates --  
**must be valid at all times!**
- Renewal process
- Request exit/entry stamps
- Try not to carry passport around – carry a copy.



## F-1 Visa Page

- Indicates you are entering the U.S. as a student
- Number of entries -- 1, 2, or 'M' entry
- Length of visa – Reciprocity Rule
- Expiration only affects re-entry to US
- Renewal Process (transcript)
- Almost any US Embassy outside the US

## I-94 Record

- Entry/ Exit Record, Received upon entry to U.S.
- Grants specific status in US – should be “F-1 Status” (if not let us know). Different statuses have different rules.
- Also grants length of time you can stay in the U.S. - Should indicate D/S - “Duration of Status”
- **Check your I-94 each time you return to the U.S., online**

## Enter Your Traveler Info

**Note:** The info returned may not reflect applications submitted to or benefits received by U.S. Citizenship and Immigration Services or Immigration and Customs Enforcement.



\* First (Given) Name :

\* Last (Family) Name/Surname :



\* Birth Date :

Day

Month

Year



\* Passport Number :



\* Passport Country of Issuance :



[Cancel](#)

**NEXT >**

*Proceed to your most recent I-94*


# I-94 record

<https://i94.cbp.dhs.gov/>

Or Google “I-94”



## Most Recent I-94 Results

 For: [REDACTED]

### Most Recent I-94

Admission (I-94) Record Number : [REDACTED]

Most Recent Date of Entry: 2017 December 26

Class of Admission : F1

Admit Until Date : D/S

Details provided on the I-94 Information form:

Last/Surname : [REDACTED]

First (Given) Name : [REDACTED]

Birth Date : [REDACTED]

Passport Number : [REDACTED]

Country of Issuance : [REDACTED]



GET THIS TRAVELER'S TRAVEL HISTORY

< PREVIOUS

PRINT

# I-94 record

## I-20

- Confirms funding, student status, major, and specific school.
- Has your **SEVIS ID** on top left side
- **Program Dates must be valid**
- **Be aware of your program End Date!**
- For international travel, your I-20 must have a valid travel signature on the third page
  - This signature is valid for one year

## Interactive question time:

1. Which document assigns your immigration status when you arrive in the US?

*I-20 or I-94?*

2. What document must not expire while you are in the US?

*I-20 or passport or visa?*

3. What document cannot be renewed in the US?

*visa or I-20 or passport?*

# Which documents should I carry?

- **Carry the following with you AT ALL TIMES:**
  - COPIES of passport, visa, I-94, and I-20
- **Carry if you have them:**
  - Maryland Driver's License
  - Maryland State ID
  - International Driver's License and translation

# Maintaining Status - Loss of Status

- “Loss of status” or “out of status” means you no longer have a legal immigration status in the US
- Results from breaking F-1 rules
- No F-1 benefits (employment)
- Reinstatement
- Bars to returning to the US

## How can you lose your Status?

- If you do not register for a full course load
- If you let your I-20 end date expire
- If you work off-campus without authorization
- If you break the law and are arrested for more than a minor offense

## Maintaining your F-1 Status: Course Registration

- You have to be registered at UMBC!
- Optional to register during Summer and Winter breaks - not required
- Must be registered “full time” during Fall and Spring semesters – we check!
- May take a class at another campus also (must speak with academic advisor first)

## Online Courses

- Generally F-1 students can take only **one** online class per semester
- Hybrid classes are considered “in-person,” not “online.”
- In your final semester, you cannot just only an online class to complete degree requirements
- *Exceptions to this rule due to COVID-19 don't apply to NEW students entering the US for their first semester*



## Definition of “Full-Time Enrollment” at UMBC

- Undergraduate students:
  - **12** credit hours minimum Fall and Spring semester
- Graduate Students:
  - **9** credits per semester in fall and spring semester.
  - Full-Time graduate assistants should register for at least 4 academic credits
  - Part-Time graduate assistants should register for at least 6 academic credits

## “Reduced Course Load”

- Few exceptions to the full-time enrollment requirement:
  - Medical (physical or mental health challenges)
  - Academic (can only be approved once):
    - First Semester Academic Difficulty (English language, reading requirements, adjustment challenges)
    - “Improper Course Placement”
- MUST be approved by IES before dropping below full-time

## Brief Overview of Work Options

Employment is limited under F-1 status.

The employment rules are very strict and must be followed carefully.

## **Types of Employment:**

- On-Campus Employment
- Practical Training (off-campus)
  - Curricular Practical Training (CPT)
  - Optional Practical Training (OPT)
- Need-based employment (off-campus)
- -Severe, Unexpected, Documented  
Economic Hardship (USCIS processing fee of  
\$410)

## On-Campus Employment

- Must be on UMBC's campus ONLY – BW Tech Park, for example, is NOT on campus
- **Must be paid by UMBC.**
- May work **no more** than **20** hours per week during semesters
- May hold more than one job on campus so long as total hours are no more than 20.
- May work full-time (**More than 20 hours per week**) outside of semesters

## **On-Campus Employment**

Find an on-campus job:

- The Career Center website – UMBCWorks
- Career Center guidance on documents (CV, cover letter); best practices
- Apply in person
- Network!

## Off-Campus Employment: CPT

CPT: Curricular Practical Training

- Paid internships while a current student
- **Eligible after 2 academic semesters in US**
- Must be authorized by IES, noted on I-20
- Must be related to your degree program, and noted on transcript

## **Off-Campus Employment: CPT**

Find an internship:

- Career Center!!
  - Review their communications
  - UMBCWorks
  - Events
  - Guidance
- Academic Department
- Network with other students



## **Office Campus Employment: OPT**

OPT: Optional Practical Training

- Usually after graduation
- 1 Year of work authorization
- Can work for any employer/change employer, work has to be related to academic field studied at UMBC
- Requires application to USCIS, plan for 3-4 months processing time

## **Off-Campus Employment: STEM OPT Extension**

- STEM Extension – possibility of 24 months additional OPT
- STEM-eligible degree completed
- Requires E-Verified employer, I-983 Training Plan
- Can change employers

## **Off-Campus Employment: Economic Hardship**

- For students in unexpected financial hardship
- Have to prove source of unexpected difficulties
- Not often approved, have to make a very strong case
- Application to USCIS costs \$410
- Don't rely on this option!

## Employment Quiz!

1. You've graduated with a PhD in Biology, and got a job offer in a bio lab.
2. You are offered a position to shelve books in the UMBC library.
3. You are an Engineering major and want to work as an Uber Driver.
4. You are a 2<sup>nd</sup> semester Computer Science major and get an offer for a summer internship in California to work for Google!

## But where can I find a job?

- Again, the **Career Center** is a great place to start
  - Career Center events
  - Career Center Services
  - UMBCWorks
- ALL available at [careers.umbc.edu](https://careers.umbc.edu)



## Summary

- On-campus work (immediate)
- Off-campus work:
  - CPT (after 2 semesters)
  - OPT (after graduation)
  - STEM OPT Extension
- Career Center

## Other IES Services: Social Security Number (SSN)

### Purpose

- Required to get paid
- Tracks income for tax purposes

### Application Process

- Receive job offer
- Visit IES office during walk in hours (M - Th, 1pm - 4pm)
- See the IES website for more details: [ies.umbc.edu/ssn/](https://ies.umbc.edu/ssn/)

## Other IES Services: Annual Income Tax filing

Tax returns are filed every year to summarize how much tax money you have paid on your income, and if you owe more or are due a refund back.

- Annual Tax Returns are due each year around April 15 - we provide free software (Sprintax)
- **ALL students** are required to file income tax forms whether you earn any income or not.



## Other IES Services: Driving License/State ID

- Foreign license valid only for **THREE MONTHS** before you are required to obtain a U.S. license.
- IES office has Drivers Handbook copies; more information is on our website
- MVA (Motor Vehicle Administration) also offers State ID Cards

## Maintain Your Status!

- Register full-time
- Keep I-20 current
- Follow employment guidelines closely
- Don't break U.S. laws
- Keep in touch with the IES Office

Remember...

**Your immigration status is your  
responsibility!**

We are here to assist you in maintaining it so that  
your experience in the US is enjoyable and  
fruitful.

## Questions?



Email: [ies@umbc.edu](mailto:ies@umbc.edu)  
Phone: 410-455-2624  
Website: [ies.umbc.edu](http://ies.umbc.edu)  
🐦 📷 📘 @umbc\_ies



F-1 International Student Advisers:

Dave Anguish, Adwoa Hanson-Hall, Michelle Massey



# Student Business Services

## Welcome to UMBC



## SBS Contact Information

Student Business Services  
1000 Hilltop Circle  
Administration Building, 3<sup>rd</sup> Floor  
Baltimore, MD 21250

[sbs.umbc.edu](https://sbs.umbc.edu)

Tel: (410) 455-2288 Fax: (410) 455-1821

Students submit questions to us by:  
Requesting help on  
<https://rt.umbc.edu/UMBC/RequestHelp.html>

Parents/Others contact us by:  
Requesting help from: <http://sbs.umbc.edu/contact-us/>





## Our Services

- Electronic-Bills
- Payment Options
- Payment Plan
- Refunds
- Authorizing Additional Users
- Need Help? We Are Here for You!

**UMBC50**

UMBC50 | A-Z Index | myUMBC | Events | Directory | Maps

Enter Search Terms 

**STUDENT BUSINESS SERVICES**

[SBS HOME](#) | [TUITION](#) | [BILLING](#) | [PAYMENTS](#) | [PAYMENT PLAN](#) | [PERKINS LOANS](#) | [HELP](#) | [FINANCIAL SERVICES](#)



**New Student Day Presentation**



**Welcome Students**

SBS is the office that bills students, collects tuition and fees and issues student refunds. We process student payments, tuition remission, military waivers and post payments to student accounts from outside agencies.

**Student Business Services (SBS) is located on the third floor of the Administration Building. Telephone number: (410) 455-2288.**

**Our mailing address is: UMBC, Student Business Services, 1000 Hilltop Circle, Baltimore, Maryland 21250.**

**Please make all checks payable to UMBC and indicate student name and student Campus ID on all correspondence.**

**Disclosure of Information**

- [Profile Sharing](#)
- [Parent Pin](#)
- [FERPA](#)

**UMBC Community**

- [Departmental Deposits](#)
- [Departmental Scholarships](#)
- [Off Campus Billing](#)
- [Financial Aid and Scholarships](#)



## Authorizing Additional Users (Parents/Others)



### Parent PIN

<https://sbs.umbc.edu/payments/parent-pin-login/>

- Students grant access (to others) via *myUMBC* to:
  - View e-bills
  - Sign up for Monthly Payment Plan
  - Make online payments

### Profile Sharing

- Students share via *myUMBC*
  - Grants access to detailed billing activity and financial aid information
  - Offline Access – authorization to discuss student account information

ACCOUNT NUMBER  
4XXXXXXX

**UMBC**  
AN HONORS UNIVERSITY IN MARYLAND  
**STATEMENT OF ACCOUNT**

STATEMENT DATE  
01/01/2021

Smith, John  
1000 Hilltop Circle,  
Baltimore, MD 21250  
USA

AMOUNT DUE	DUE DATE
\$10885.00	01/20/2021



TRANSACTION DATE	SEMESTER	DESCRIPTION	AMOUNT	BALANCE
		<b>Prior Balance</b>		\$0.00
12/09/2020	Spring 21	Tuition and Fees	4710.00	
12/18/2020		Housing Basic - RH	3792.00	
12/20/2020		The Ultimate Plus Flex \$\$	2383.00	
		<b>Ending Balance</b>		<b>\$10885.00</b>

Please review your billing and pending aid information on the Billing & Personal Finances Topic on [myUMBC](#).

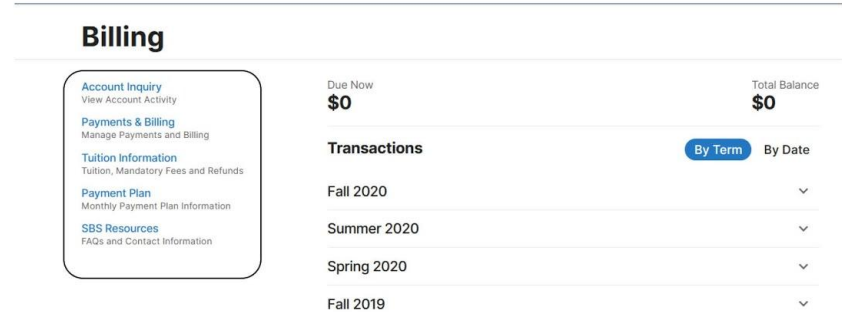
## Electronic Billing Information

- Billing is electronic/monthly – No paper bills – No updates after statement date
- Student & users with Parent PIN receive electronic notifications
- Remember to check UMBC email
- Late payment fee (5% of past due balance) charged first time account becomes past due for the term
- Additional 1% of past due balance charged each month that charges remain past due for the term

The tuition information is not reflective of the current rates and are used as an example only.

# YOUR FINANCIAL INFORMATION – myUMBC

Check both Account Inquiry and Payments & Billing on *myUMBC* regularly



## Payments & Billing

- View e-bills
- Make online payments
- Create Parent PIN
- Enroll Monthly Payment Plan

## Account Inquiry

- Real-time - most up to date account information
- Detailed account information



### Pay Online

- ACH eCheck & Campus Card (no fee)
- Credit Card (2.75% convenience fee)
- International Wires

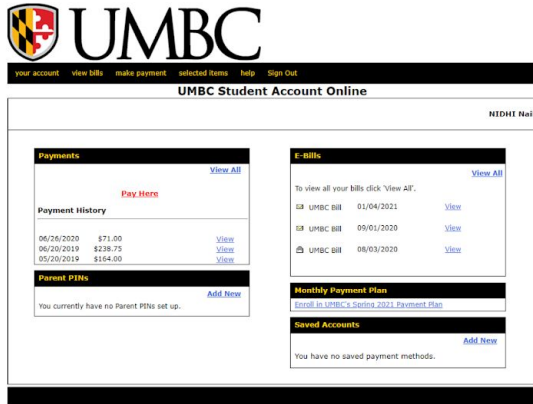


### Pay In-Person (Main Campus Only)

- Cash & Checks Accepted
- No Credit Card Payments
- Drop Box Available

# Paying with Foreign Funds

- Pay Via Wire Transfer – Submit Help Ticket
- Pay Via Western Union



your account view bills make payment selected items help Sign Out

## UMBC Student Account Online

NIJHI Naik

**Payments** [View All](#)

[Pay Here](#)

**Payment History**

Date	Amount	Action
06/26/2020	\$71.00	<a href="#">View</a>
06/20/2019	\$238.75	<a href="#">View</a>
05/20/2019	\$164.00	<a href="#">View</a>

**Parent PINs** [Add New](#)

You currently have no Parent PINs set up.

**E-Bills** [View All](#)

To view all your bills click 'View All'.

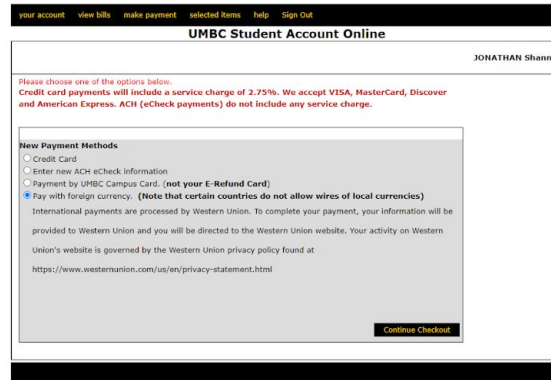
Bill Type	Due Date	Action
UMBC Bill	01/04/2021	<a href="#">View</a>
UMBC Bill	09/01/2020	<a href="#">View</a>
UMBC Bill	08/03/2020	<a href="#">View</a>

**Monthly Payment Plan**

[Enroll in UMBC's Spring 2021 Payment Plan](#)

**Saved Accounts** [Add New](#)

You have no saved payment methods.



your account view bills make payment selected items help Sign Out

## UMBC Student Account Online

JONATHAN Shannon

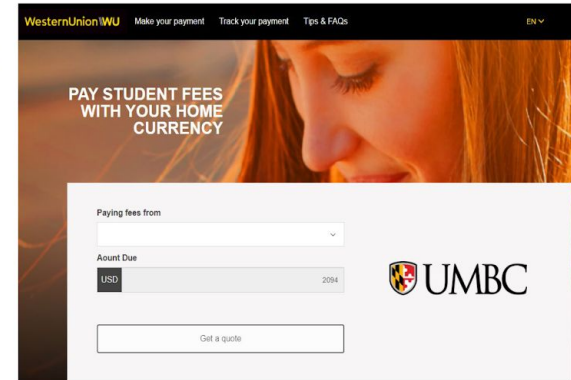
Please choose one of the options below:  
Credit card payments will include a service charge of 2.75%. We accept VISA, MasterCard, Discover and American Express. ACH (echeck payments) do not include any service charge.

**New Payment Methods**

- ☐ Credit Card
- ☐ Enter new ACH echeck information
- ☐ Payment by UMBC Campus Card. (not your E-Refund Card)
- ☒ Pay with foreign currency. (Note that certain countries do not allow wires of local currencies)

International payments are processed by Western Union. To complete your payment, your information will be provided to Western Union and you will be directed to the Western Union website. Your activity on Western Union's website is governed by the Western Union privacy policy found at <https://www.westernunion.com/us/en/privacy-statement.html>

[Continue Checkout](#)




WesternUnionWU Make your payment Track your payment Tips & FAQs EN

## PAY STUDENT FEES WITH YOUR HOME CURRENCY

Paying fees from

Amount Due

USD  2094



[Get a quote](#)

### Spring 2021 Dates

Sign up by	Installments	Due Date
12/19/20	4	12/20/20
01/19/21	3	01/20/21
02/19/21	2	02/20/21
Final Payment		03/20/21

### Monthly Payment Plan

- Make payments for tuition and fees in equal installments
- Sign up and make payment via *myUMBC* and Parent Pin
- Plan offered Fall, Spring and Summer

## Refunds



- Student refunds issued electronically
- Look for green envelope in the mail
- Select e-refund preference:
  - Direct Deposit to a bank of your choice
  - Direct Deposit to BankMobile Vibe account
  - Mailed paper check
- Update address in myUMBC and submit help ticket



## Reminders

### Students

- Discuss Parent PIN and Profile Sharing
- Remember, enrollment for Spring 2021 Monthly Payment Plan began in November!
- Anticipate the e-bill 1<sup>st</sup> of the month
- Look for green envelope in the mail; Select e-refund preference
- Check *myUMBC* regularly
- Emails
- To Do List

### Parents

- Sign up for Family Connection – email [parents@umbc.edu](mailto:parents@umbc.edu) to subscribe





# Meet the Global Ambassadors!

The program currently consists of 10 student ambassadors from different home countries, areas of study and with a wide variety of personal interests!

Joining us today:

- Nastaran - Biology BS, Iran
- Ayomide - Biological Sciences BS, Nigeria
- Dmitry- Data Science MPS, Russia

## Who are the Global Ambassadors?

Global Ambassadors are current UMBC international students!

They'll help support you & make UMBC feel like home from the very beginning!

# How can Global Ambassadors support you?

## Global Ambassadors can:

- Discover more about UMBC campus life
- Connect you with UMBC resources
- Learn about US & UMBC classroom culture and student life in the US!

## Global Ambassadors cannot:

- Provide visa/immigration support
- Help you get a job or provide CPT/OPT advice
- Offer academic advising or pick your classes for you

**...BUT they can connect you with the teams who will help you with these things!**

# **Tell us about your first weeks in the US:**

What was the best part about your first weeks in the US?

What was the most challenging part for you?

What was the experience like traveling to the US? (Customs, etc.)

Any advice for students new to the US?

# Utilising UMBC Student Services

How do you usually plan to choose your classes each semester?

- Meet with your GPC or advisor?
- Talk to friends about their course experiences?
- Anything else?

Have you ever had to contact Student Business Service with a question about your tuition bill?

What has been your favorite class at UMBC?

# Get to know the Ambassadors

What is one thing you wish you knew prior becoming a student at UMBC?

What has been your favorite part about being a UMBC student?

What is one thing you are looking forward to this semester?

A large, curved yellow shape in the bottom right corner of the slide.

# Ways to connect with Global Ambassadors:

**Social Media & Website:** Discover more about life as a UMBC student!

<https://ies.umbc.edu/resources/global-ambassadors/>

**Webinars & Webchats:** They'll share their expertise live on topics ranging from housing, to fitness, to life in Maryland & much more!

**Emails & Newsletters:** Learn more about their experience & find out about upcoming events!

Have a question for the Global Ambassadors? Email us at  
[globalambassadors@umbc.edu](mailto:globalambassadors@umbc.edu)